

Dear Parent/Guardian,

Mount Waverley Heights Primary is looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer. This support has allowed us to provide additional support and extension programs and enhanced digital learning opportunities.

Mount Waverley Heights Primary makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. On behalf of the School Council we request your support in providing a quality education for all students by paying these contributions. For further information on the Department's Parent Payments Policy please see a one-page overview attached.

**School Council endorsed that parent contributions are to remain the same (with no increase) for the 2024 school year.**

**Extra-Curricular Items and Activities:**

Mount Waverley Heights Primary offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. **Camps, the swimming program, ICAS and incursions/excursions are included in this category.**

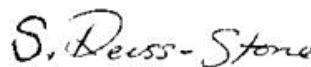
**Financial Support for Families:**

Mount Waverley Heights Primary understands that some families may experience financial difficulty and offers a range of support options, including the Camps, Sports and Excursions Fund (on presentation of a valid concession card) and payment plan options. For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Louise Berry (Business Manager) Ph: 03 9807-8120 | Email: [mountwaverley.heights.ps@education.vic.gov.au](mailto:mountwaverley.heights.ps@education.vic.gov.au)

Yours sincerely,



Ben Duan  
**SCHOOL COUNCIL TREASURER**



Sharon Reiss-Stone  
**PRINCIPAL**

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.